

NNAT MEETING AGENDA



TUESDAY 25TH SEPTEMBER 2018, 18:00 – 20:00
STALHAM HIGH SCHOOL, MEETING ROOM

PRESENT

Julia Drury
 Gill Pegg - Chair
 Andrew Richardson
 Constance Tyce
 John Wollocombe

ATTENDING

Natasha Allen

1. WELCOME, APOLOGIES AND DECLARATIONS

	ACTIONS
Apologies were received and accepted from Christine Candlish and Marc Goodliffe. There were no declarations. The meeting was quorate.	

2. PRIMARY OFFER

<i>Primary Strategy Document – taken as read</i>	ACTIONS
The Trustees discussed the wording and content of the offer. The Clerk amended a hard copy for typing up.	NA

3. TERMS OF REFERENCE AND DELEGATED POWERS

<i>Terms of Reference/Scheme of Delegation – taken as read</i>	ACTIONS
The Scheme of Delegation is incorporated in the appendices of the Terms of Reference. The Trustees reviewed the content of the whole document and were satisfied that no amendments were required at this juncture.	

4. NNAT CENTRAL SERVICES LIST

<i>NNAT Central Services List – taken as read</i>	ACTIONS
IT services were discussed and how new schools should fit in with this.	NA TO TYPE UP
<i>Constance Tyce left the meeting at 19:28</i>	
Legal services and HR services are mandatory.	
Other central services were discussed. Costs of services are based on GAG, therefore difficult to provide exact figures.	
Running contracts are reviewed ahead of conclusion to consider economies of scale.	
Add Sage/invoice management.	
Change heading of Additional Service Management to CSF	

5. TEACHERS' PAY AWARD

	ACTIONS
The new CFO is currently reviewing the accounts. AR discussed the considerations around progression. TRUSTEES AGREED to implement the recommended Teachers Pay Award from 1 st September 2018 in line with EPM's model policy.	AR

6. FOI REQUEST

	ACTIONS
Departmental results were sent to the requester, subsequently they have asked for an internal review. There will be an internal review and reply due by 19 th October.	GP

7. NNAT MEETINGS FOR 2017-18

	ACTIONS
There are 6 planned meetings, in accordance with the Academies Financial Handbook 2018.	

8. AOB

	ACTIONS
<ul style="list-style-type: none"> Car Parking Policy: Trustees discussed the use of the spaces by Sure Start. This has been referred back to the Business Manager for clarification. 	AR
<ul style="list-style-type: none"> Stalham Health and Safety policy needs to be amended to a named responsible person rather than Senior Leadership Team. Both policies to be added to agenda for next Trust meeting. 	AR NA
<ul style="list-style-type: none"> Mobile phone use at Trust High Schools. This was raised by a Governor at SHS. The Trustees decided to continue to deal with cases of inappropriate use on an individual basis, rather than a blanket ban. If any problems escalate to a scale that is not manageable, Trustees agreed to reconsider the policy at that stage on advice from the schools. 	

There being no further business, the Chair closed the meeting at 20:08.