

NNAT MEETING

**WEDNESDAY 8TH JANUARY 2020, 19:00
STALHAM HIGH SCHOOL**



ACTIONS challenges DECISIONS

PRESENT

John Wollocombe- Chair JW
Gill Pegg GP
Andrew Richardson AR
Constance Tyce CT
Mary Jane Edwards MJE

ATTENDING

Sarah Rankin – Clerk SR
David Hicks – CFO DH

1. WELCOME, APOLOGIES AND DECLARATIONS

	ACTION
There were no apologies and no declarations.	

2. MINUTES FROM 15th NOVEMBER 2019

	ACTION
The minutes from the meeting were checked for accuracy, approved by the Board pending one minor addition. CLERK TO REPRINT FOR SIGNATURE	SR
Matters arising: 8. – IT <ul style="list-style-type: none"> • It was noted that Ashley Taylor has yet to provide costs for allowing BYOD at SHS (Item carried over). • MG, WdN and EH are meeting with AT this week to discuss their requirements for the primary platform. 	AT
9. Risk Register GP met with Pat Duggan and Jane Storey. The suggestion of electronic personnel files was raised, which would help with GDPR commitments. DH flagged the benefits of centralising HR within the Trust. Although an excellent idea it was agreed that this is low priority given the current financial situation. IT WAS AGREED THAT TRUSTEES SHOULD TAKE THE IHASCO REFRESHER BEFORE THE ICO INSPECTION. DH WILL ACTION.	DH

SIGNED AS A TRUE AND ACCURATE RECORD BY CHAIR..... DATE.....

10. Budget Revisions Schedule <ul style="list-style-type: none"> The budget will now be revisited in February at the NNAT meeting. CLERK TO ADD TO AGENDA	SR
12. Safeguarding GP reported that the SCR audit took place at SHS on 9 th January with John Hannyngton. On 12/12 JM and GP completed the County Safeguarding Audit. It was noted that meetings between the DSLs and the Deputies need to be formally minuted. JM was thanked for all the work she put into the Audit.	
A.O.B. The Clerk was asked to recirculate the online pre-Ofsted inspection training video offered by Educator Solutions. The idea of providing a Trust-wide training session was discussed. It was suggested that a joint session with Educator Solutions and MJE would be a good idea to focus specifically on the questions that Ofsted may ask Governors. It was agreed that CJS would be an appropriate venue. SR TO LIAISE WITH MJE, CJS AND EDUCATOR SOLUTIONS REGARDING THE TRAINING.	SR
The Confidential Minute relating to the CEO's Annual Performance Management review was approved.	

3. BOARD/MEMBER APPOINTMENTS

	ACTION
JW reported that 2 new Member appointments (GP and JW) and the reappointment of 2 Trustees (GP and CT) had been ratified by Members at the NNAT AGM on 18 th Jan 2019.	

4. REPORT TO THE PAY BODY – pay recommendations for 2019/20

	ACTION
AR presented the pay recommendations to the Pay Body. It was noted that a number of staff are currently at the top of their respective pay scales. The Pay Body requested that in future it might be more appropriate if this information were to be presented in the form of an anonymised report showing staff progression across the Trust. However, it was agreed that an appropriate level of scrutiny should be retained to ensure that all outcomes remain robust. AR TO PROVIDE ANONYMISED SPREADSHEET SHOWING STAFF PROGRESSION ACROSS TRUST FOR FEBRUARY MEETING	AR

5. POLICIES

	ACTION
It was noted that the NNAT Whistleblowing policy, NNAT Gifts and Hospitality Policy and the NNAT Fraud Policy were reviewed and approved at the Audit Committee meeting on 8/1/2020	

6. A.O.B

	ACTION
It was agreed that (instead of waiting until next year's AGM) the minutes from this year's AGM should be circulated by email to Members for approval.	SR

Current leadership models (both primary and secondary) were discussed. It was agreed that this should be added to the agenda for the NNAT meeting scheduled for 5 th February.	AR
The new (Dyson sponsored) STEAM Centre at Gresham’s School was raised and potential links with the High Schools discussed. It was suggested that a meeting with the Headmaster might prove fruitful.	AR

DATE OF NEXT MEETING: 5TH FEBRUARY 2020 AT 09:00, CROMER JUNIOR SCHOOL

There being no further business the meeting was closed by the Chair at 20:50