



Sheringham High School

Holt Road, Sheringham, Norfolk NR26 8ND

Tel 01263 822363

Web www.sheringhamhigh.co.uk **Email** office@sheringhamhigh.co.uk

Headteacher Dr. Andrew Richardson

October 2020

Dear Colleague

Careers Support Advisor 30 hours a week, term time plus one week
Salary Scale SO1 pro rata, depending on experience

Thank you for your interest in the post of Careers Support Advisor. The person appointed will be an enthusiastic individual with good interpersonal skills who enjoys working with young people. I attach a job description and person specification for the post.

We are very proud of our school and particularly of the work of our support team who do a wonderful job in advising and caring for our students. If you want a job where you can tangibly see the difference that you can make to a young person's confidence, social skills and learning, then this is it!

About the School

Sheringham High School became an Academy in November 2011 and is now one of 5 schools of the North Norfolk Academy Trust. We are a popular school that caters for over 700 students aged from 11 to 18 who live in Sheringham, Holt and the many surrounding villages. The School occupies a wonderful campus set in its own spacious playing fields with views of the sea.

Visitors comment on the very positive relationships between staff and students, and recognise the focus on learning in a caring and supportive environment. We are proud of our School. All of us - staff, governors, parents and students - are determined to become an even better School.

Why Sheringham?

I'm confident that you would find the School a most enjoyable and rewarding place to work. The person appointed to the post will be joining an excellent support team at a very exciting time in the development of the School.

Closing date for applications, using the attached form please, is **9.00am on Wednesday 21st October**, although we reserve the right to appoint earlier if an exceptional candidate applies for the post, so I would encourage you to apply before this date. Candidates invited to interview will be informed by email and telephone.

Yours sincerely

Dr Andrew Richardson
Headteacher